
Free Tutoring for Your Child!

Dear Parent/Guardian,

Help your child succeed in school – sign up for free tutoring! As a result of the federal *No Child Left Behind Act*, your child can receive extra help in math, reading, and language arts. This is a chance for your child to use out of school time in a safe and productive way while receiving instruction specifically tailored to his/her learning needs.

On August 15, 2011 a letter was mailed to you to tell you that West Elementary has been identified as a Title I high priority school in School Improvement 2 and of your child's eligibility for Public School Choice and Supplemental Educational Services (SES). Since you did not choose to transfer your child under the Public School Choice option and your family meets the income limits under the law, you may now choose the SES free tutoring program that is provided outside of regular school hours.

A list of approved tutoring programs in your area is enclosed along with a brief description of the services, qualifications, and demonstrated effectiveness of the providers. These programs have been approved by the Tennessee Department of Education and will provide your child with tutoring that should help with what is being taught in school.

When deciding which tutoring program is best for your child, you may want to ask these questions:

- When and where will the tutoring take place (at school, home, or community center)?
- What days of the week will my child be tutored?
- How many weeks will my child be tutored? (*A per student spending limit is set by the federal government. Your school can tell you the actual number of sessions your child will receive.*)
- What programs, by grade levels and subject areas, are available for your child?
- What type of instruction will the tutor use (small group, one-on-one, or the computer)?
- What are the tutors' qualifications?
- Can the tutor help if your child has disabilities or is learning English?
- Is transportation available to and from where the tutoring will take place?

Please call Sherry Trotman at 668-4022 ext. 244 if you have any questions about these services. You may also join us to talk to the tutors on September 19 in the gym at West Elementary at 6:00 p.m. to help you decide which program is best for your child. If you would like to select a tutor now, you may fill out the enclosed provider selection form and mail it back to Sherry Trotman, 2548 Morrison Street, McMinnville, TN 37110 in the enclosed stamped envelope. Applications are due by September 26, 2011. You will receive a letter from Warren County Schools by October 17, 2011 telling you when the free tutoring will start. These services may be halted if Tennessee's request for waiver is approved by the U.S. Department of Education.

Thank you.

Dr. Jerry Hale
Director Warren County Schools

Enclosures: Approved Provider List
Provider Selection Form

PLEASE PRINT

Please return to Sherry Trotman on or before the deadline, September 26, 2011

Student's Name _____

School _____ Grade _____

Check all boxes that apply:

My son/daughter **WILL** participate in the free tutoring sessions called the supplemental educational services program as it is described in the *No Child Left Behind Act of 2001*.

(From the provided state-approved list, name a first and second choice.)

I select _____ (first choice).
(State-approved provider's name)

I select _____ (second choice).
(State-approved provider's name)

By signing, I understand that if there are not enough funds to cover the free tutoring for all of the students who choose to participate, low income, low-achieving students will be given first priority.

I understand that the school district will enter into an agreement with the provider and that I will be notified of the time to meet with school personnel and provider to set achievement goals for my child.

I understand that the provider will regularly inform my child's teacher and me of his/her progress.

I understand that I need to notify the school if my child stops attending the tutoring sessions.

(Signature of Parent/Guardian) (Date)

(Printed name of Parent/Guardian) (Daytime Telephone Number)

(Evening Telephone Number)