

## PURCHASE ORDER FORM - GENERAL PURPOSE FUND

DATE: \_\_\_\_\_

PURCHASE ORDER #: 141- \_\_\_\_\_

TO:

BILL TO:

ADDRESS:

WARREN CO. SCHOOLS

CITY/STATE/ZIP:

ATTENTION: KRISTIE MCCORMICK

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

2548 MORRISON STREET

MCMINNVILLE, TN 37110

PHONE: 931-668-4022 EXT. 235

SHIP TO:

**QUESTIONS CONCERNING ORDER**

ATTENTION:

CONTACT: KRISTIE MCCORMICK

ADDRESS:

931-668-4022 EXT. 235

CITY/STATE/ZIP:

FAX #: 931-815-2709

E-MAIL ADDRESS:

[mccormickk1@warrenschoools.com](mailto:mccormickk1@warrenschoools.com)

LINE ITEM OR ACCOUNT TO BE CHARGED TO: \_\_\_\_\_ DEPT./GRANT: \_\_\_\_\_

ITEM OR CODE #	DESCRIPTION	QUANTITY	PRICE EACH	TOTAL
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
			SUB TOTAL	
			S/H	
			TOTAL	

**\*\*REMEMBER TO TURN IN PACKING SLIPS/TICKETS/INVOICES OR RECEIPTS TO KRISTIE MCCORMICK AT THE CENTRAL OFFICE AS SOON AS POSSIBLE AFTER THE PURCHASE OF THE ITEMS REQUESTED ARE RECEIVED\*\* THANKS!!**

\_\_\_\_\_  
SUPERVISOR /PRINCIPAL SIGNATURE

\_\_\_\_\_  
DIRECTOR - WARREN COUNTY SCHOOLS