

Warren County Schools Evaluation Grievance Form

To submit a grievance for the TEAM Evaluation process, please complete the following form and submit to your Principal. Evaluation ratings cannot be challenged. Grievances may only be filed for the following reasons (Check the reason that applies.):

_____ Adherence to the evaluation policies adopted by the Board of Education

_____ Accuracy of the TVAAS and Achievement data used in the evaluation

Teacher _____

Position _____ Principal _____

School _____

Date Grievance Filed _____

Evaluation Date (s) in Question _____

Date of End-of-Year Conference _____

Date of Summative Conference _____

A grievance can be filed at any time, yet must be filed no later than 15 days after the End of the Year Conference for issues related to the Qualitative portion of the evaluation or 15 days after the Summative Conference for issues related to the Quantitative portion of the evaluation.

Reason for Grievance

Corrective Action Desired by Grievant

Be sure to include sufficient facts or other information to begin an investigation. Failure to state specific reasons shall result in the grievance being considered improperly filed and invalid.

You will receive a written decision within 15 days of the date of your Principal's receipt of this grievance.

Grievant Signature

Date